



**Certified Staffing Professional™ and Technical Services Certified™
Exam Material Order Form**

To be eligible to receive the Certified Staffing Professional or Technical Services Certified designation, a candidate must

- Study for and successfully pass the exam.
- Agree to uphold the ASA Code of Ethics and Good Practices.

I have read the above qualifications. By submitting this form to ASA I hereby affirm, on behalf of myself and any other candidates for whom I am purchasing course materials, that I/we meet the aforementioned qualifications.

Signature _____ Date _____

For orders of 10 or more of the same item, or to ship to Alaska, Hawaii, Puerto Rico, Canada, or any other location outside of the continental U.S., contact ASA at 703-253-2020 or orders@americanstaffing.net for special pricing and shipping information.

All sales are final.

Select the items you wish to purchase

Circle the price that applies (list price or member price).

<u>CSP Exam Materials</u>	<u>List Price</u>	<u>Member Price</u>	<u>Quantity</u>	<u>Amount Due</u>
Complete CSP exam package Includes <i>Employment Law for Staffing Professionals</i> , <i>Co-Employment: Employer Liability Issues in Third-Party Staffing Arrangements</i> , federal employment law workbook (printed and online), one state employment law workbook (printed and online), online practice exam, and CSP online exam. Specify state _____	\$700	\$350	_____	_____
<i>Employment Law for Staffing Professionals</i>	\$250	\$125	_____	_____
<i>Co-Employment: Employer Liability Issues in Third-Party Staffing Arrangements</i>	\$100	\$ 50	_____	_____
Federal and state employment law workbook (online) Specify state _____	\$120	\$ 60	_____	_____
State employment law workbook (online)*	\$ 80	\$ 40	_____	_____
Federal employment law workbook (printed)	\$ 50	\$ 25	_____	_____
State employment law workbook (printed)*	\$ 50	\$ 25	_____	_____
CSP online exam only* For security reasons, your ID and password will be sent to you within five business days from the date of your order.	\$300	\$150	_____	_____
CSP online exam for returning candidates* Available at discounted price if taken within 90 days of first exam date. After 90 days, returning candidates must register at full price (\$150 member rate).	\$240	\$120	_____	_____
State-specific online exam only*	\$ 60	\$ 30	_____	_____

*Specify state(s) _____

TSC Exam Materials

Note: Anyone who earns the TSC designation will automatically earn the CSP designation as well.

List Price **Member Price** **Quantity** **Amount Due**

Complete TSC exam package \$780 \$390 _____ _____
Includes *Employment Law for Staffing Professionals*,
Co-Employment: Employer Liability Issues in Third-Party Staffing Arrangements, federal employment law workbook (printed and online), one state employment law workbook (printed and online), online practice exam, and TSC online exam.

Specify state _____

Employment Law for Staffing Professionals \$250 \$125 _____ _____

Co-Employment: Employer Liability Issues in Third-Party Staffing Arrangements \$100 \$ 50 _____ _____

Federal and state employment law workbook (online)
Specify state _____ \$120 \$ 60 _____ _____

State employment law workbook (online)* \$ 80 \$ 40 _____ _____

Federal employment law workbook (printed) \$ 50 \$ 25 _____ _____

State employment law workbook (printed)* \$ 50 \$ 25 _____ _____

TSC online exam only* \$380 \$190 _____ _____
For security reasons, your ID and password will be sent to you within five business days from the date of your order.

TSC online exam for returning candidates* \$304 \$152 _____ _____
Available at discounted price if taken within 90 days of first exam date. After 90 days, returning candidates must register at full price (\$190 member rate).

State-specific online exam only* \$ 60 \$ 30 _____ _____

*Specify state(s) _____

Subtotal _____

Shipments to Virginia: Add 5% sales tax. Sales Tax _____

Shipping and Handling Shipping and Handling Fee _____

For items shipped within the continental U.S., most items will be shipped ground within two business days, and will arrive in three to seven business days. Expedited shipping is available for an extra charge, but is not available online. For same-day shipping, call 703-253-2020 before noon Eastern time. Requests for expedited shipping received after noon will ship the next business day. Shipping schedules for customized materials vary. For details, call 703-253-2020. Shipping and handling fees do not apply to items delivered via e-mail.

- | | |
|--|--|
| Subtotal | Shipping and Handling Fee |
| <input type="checkbox"/> \$0-\$100 | \$8 |
| <input type="checkbox"/> \$101-\$300 | \$10 |
| <input type="checkbox"/> \$301-\$1,000 | 4.5% of subtotal |
| <input type="checkbox"/> \$1,001-\$2,500 | 2% of subtotal |
| <input type="checkbox"/> Over \$2,500 | Contact ASA at 703-253-2020 or orders@americanstaffing.net |

Total _____ **TOTAL** _____

Shipping Information

Name _____
Company name _____
Street address _____
City, state, ZIP _____
Phone, fax _____
E-mail _____

Fax this form to 866-324-2296

OR

Mail this form to
American Staffing Association
277 S. Washington St., Suite 200
Alexandria, VA 22314-3675

Payment Information

Check enclosed (payable to American Staffing Association) American Express MasterCard Visa

Card number _____ Exp. date _____

Security code _____ (**Visa and MasterCard:** Last three digits on the back of the card. **American Express:** Four digits in small print on the front of the card.)

Name on card _____ Signature _____

ASA believes your right to privacy is important. Any credit card information furnished to buy ASA products or services will be used only as necessary to process payment and will not be shared with any other party except as may be required by law. All sales are final.

If you are purchasing materials for other candidates, please provide names and e-mail addresses below so that ASA can send log-in information for the online workbook and online exam.

Name _____	E-mail _____
Name _____	E-mail _____
Name _____	E-mail _____
Name _____	E-mail _____
Name _____	E-mail _____
Name _____	E-mail _____
Name _____	E-mail _____
Name _____	E-mail _____
Name _____	E-mail _____
Name _____	E-mail _____

