

**CERTIFICATION PREPARATION AND EXAM**  
**WEDNESDAY, OCT. 19**  
**STAFFING WORLD 2005**



American Staffing Association

To qualify to take the Certified Staffing Professional™ or Technical Services Certified™ exams, you must meet the following qualifications:

- Candidates must currently be an employee of a staffing firm that is an active member of, or is eligible for active membership in, the American Staffing Association, or be an individual who provides staffing industry education or training services.
- Candidates must agree to uphold the ASA Code of Ethics and Good Practices.

Candidates in **California** are *required* to earn the California Accredited Consultant (CAC) designation administered by California Staffing Professionals, an ASA-affiliated chapter, within six months of receiving a CSP™ or TSC™ designation; such individuals receive six hours of approved continuing education toward their first CSP or TSC renewal.

Human resources professionals employed by for-profit entities, employees of staffing firm customers, and providers of products or services to the staffing industry may earn certificates of completion upon successfully passing an ASA certification exam, but may not use the CSP or TSC designation.

I have read the above qualifications. By submitting this form to ASA I hereby affirm, on behalf of myself and any other candidates for whom I am purchasing course materials, that I/we meet the aforementioned qualifications.

Signature \_\_\_\_\_ Date \_\_\_\_\_

*The registration deadline for this event is Sept. 30. Attendees must purchase the exam and complete the study guide in advance. Capacity is limited. For more information, contact Emily Guyton at 703-253-2030 or [eguyton@staffingtoday.net](mailto:eguyton@staffingtoday.net).*

Indicate here if you or someone in your party has special needs due to a disability. ASA will contact you to make arrangements.

I am a member of ASA.

I have already purchased a CSP online exam registration, but have yet to activate my coupon. Cancel my online exam coupon, and apply that payment to the Oct. 19 exam (a proctored, paper exam). *Note: If you have already activated your coupon, we cannot transfer your payment to the Oct. 19 exam. If you have checked this box, you do not need to order course materials from section B below.*

I have already purchased a TSC online exam registration, but have not yet taken the exam. Cancel my online exam registration, and apply that payment to the Oct. 19 exam (a proctored, paper exam).

## PRICES

### A. Exam Preparation Session (1-3:30 p.m.)

	Member	Nonmember	Quantity*
Staffing World <i>full</i> convention and expo registrants	Free	Free	
Chapter leadership council meeting attendees	Free	Free	
Other	\$79.00	\$150.00	

Total for review session \_\_\_\_\_

### B. Course Materials

CSP (Exam: 4-6 p.m.)	Member	Nonmember	Quantity*
CSP exam package: <i>Employment Law for Staffing Professionals</i> and <i>Co-Employment: Employer Liability Issues in Third-Party Staffing Arrangements</i> ; online and printed study guides; exam registration	\$249.00	\$498.00	
<i>Employment Law for Staffing Professionals</i>	\$99.95	\$199.90	
<i>Co-Employment: Employer Liability Issues in Third-Party Staffing Arrangements</i>	\$39.95	\$59.95	
Online study guide	\$50.00	\$100.00	
Printed study guide	\$14.95	\$29.90	
CSP exam registration only	\$124.95	\$225.00	

TSC (Exam: 4-6 p.m.)	Member	Nonmember	Quantity*
TSC exam package: <i>Employment Law for Technical and Contract Staffing Professionals</i> CD-ROM and exam registration	\$309.00	\$604.00	
<i>Employment Law for Technical Contract Staffing</i> CD-ROM	\$199.00	\$398.00	
TSC exam registration only	\$189.00	\$279.00	

Subtotal for exam materials \_\_\_\_\_

Tax—add 5% for shipments to VA \_\_\_\_\_

Shipping and handling for exam materials—add 15% (up to \$25) \_\_\_\_\_

Total for exam materials \_\_\_\_\_

Total for review session and exam materials \_\_\_\_\_

## REGISTRATION INFORMATION

Provide the name and e-mail address for each participant, and indicate which exam: CSP, TSC, or none.

---

Name _____	E-mail _____	Exam _____
Name _____	E-mail _____	Exam _____
Name _____	E-mail _____	Exam _____
Name _____	E-mail _____	Exam _____
Name _____	E-mail _____	Exam _____
Name _____	E-mail _____	Exam _____
Name _____	E-mail _____	Exam _____
Name _____	E-mail _____	Exam _____
Name _____	E-mail _____	Exam _____
Name _____	E-mail _____	Exam _____

## PAYMENT INFORMATION

---

Check enclosed for \$ \_\_\_\_\_ (*payable to American Staffing Association*)

Charge my  American Express  MasterCard  Visa for \$ \_\_\_\_\_

Card number \_\_\_\_\_ Exp. date \_\_\_\_\_

Name on card \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

## SHIPPING

---

Name \_\_\_\_\_

Company name \_\_\_\_\_

Address \_\_\_\_\_

City, state, ZIP \_\_\_\_\_

Phone, fax \_\_\_\_\_

E-mail \_\_\_\_\_

## ORDER

---

Fax this form with credit card information to 703-253-2053.

Or mail form and payment to

**CSP / TSC**

**American Staffing Association**

**277 S. Washington St., Ste 200**

**Alexandria, VA 22314**