

EXHIBITOR REGISTRATION FORM

American Staffing Association Convention & Expo ■ Venetian Resort Hotel Casino ■ Las Vegas
 Convention Dates: Oct. 12-15, 2010 ■ Expo Dates: Oct. 12-14, 2010



All exhibitors must fill out an exhibitor registration form.

Please submit form to ASA by Sept. 10 to ensure that badges are ready for pick up on site. Badges will be distributed on site only. Access to the exhibit hall will be by official Staffing World 2010 name badge only. All exhibitor personnel who will be staffing your booth during Staffing World must be registered.

EXHIBITOR CONTACT INFORMATION

Company name	
Booth number	
Company contact	
Address	
City / state / ZIP code + 4	
Phone	E-mail
Web site	

COMPLIMENTARY EXHIBITOR REGISTRATION

Exhibitors are allotted two complimentary registrations per 10' x 10' booth. See "FEES" below to purchase additional registrations beyond complimentary allotment.

Please check booth size		
10' x 10'	2 complimentary registrations	
10' x 20'	4 complimentary registrations	
10' x 30'	6 complimentary registrations	
20' x 20'	8 complimentary registrations	

FEES		
Additional registrations beyond complimentary allotment		
Limit two at this discounted price:	___ x \$350 =	\$
Limit two at this discounted price:	___ x \$600 =	\$
Exhibitor full price	Members: ___ x \$1,775 =	\$
	Nonmembers: ___ x \$2,375 =	
Grand Reception Tickets Thursday, Oct. 14, 6-9:30 p.m.	___ x \$95 =	\$
TOTAL		\$

PAYMENT	
Check enclosed (payable to American Staffing Association) American Express MasterCard Visa	
Card number	_____
Expiration date	_____
Name on card	_____
Signature	_____
ASA believes your right to privacy is important. Any credit card information furnished to register for ASA events will be used only as necessary to process payment and will not be shared with any other party except as may be required by law.	

BOOTH STAFF INFORMATION

1.	
First name	Last name
Title	Nickname for badge
City	State
Yes, purchase Grand Reception ticket for this individual (see fees).	
2.	
First name	Last name
Title	Nickname for badge
City	State
Yes, purchase Grand Reception ticket for this individual (see fees).	
3.	
First name	Last name
Title	Nickname for badge
City	State
Yes, purchase Grand Reception ticket for this individual (see fees).	
4.	
First name	Last name
Title	Nickname for badge
City	State
Yes, purchase Grand Reception ticket for this individual (see fees).	
5.	
First name	Last name
Title	Nickname for badge
City	State
Yes, purchase Grand Reception ticket for this individual (see fees).	
6.	
First name	Last name
Title	Nickname for badge
City	State
Yes, purchase Grand Reception ticket for this individual (see fees).	
7.	
First name	Last name
Title	Nickname for badge
City	State
Yes, purchase Grand Reception ticket for this individual (see fees).	
8.	
First name	Last name
Title	Nickname for badge
City	State
Yes, purchase Grand Reception ticket for this individual (see fees).	

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INSTRUCTIONS & DETAILS

REGISTRATION ALLOTMENT

Exhibitors are allotted two complimentary exhibitor registrations per 10' x 10' booth. Beyond the complimentary registrations, exhibitors may purchase two additional registrations at the discounted price of \$350 each, plus two further additional registrations at the discounted price of \$600. Exhibitor registrations exceeding the total allotment of complimentary plus discounted registrations must be purchased at full price: \$1,775 for members or \$2,375 for nonmembers.

REGISTRATION DEADLINE

All advance registrations must be received by **Sept. 10**. After this date, exhibitors must register on site.

GRAND RECEPTION

Exhibitors are invited to attend the Grand Reception on Thursday, Oct. 14, 6-9:30 p.m.—which is *after* the expo closes at this year's Staffing World. Tickets are priced at \$95 each and may be purchased on this registration form or, space permitting, on site at exhibitor registration.

BADGES

Badges are nontransferable. Exhibitor badges allow entrance to the exhibit hall during installation; during show hours as well as shortly before and after those hours; and during dismantling. Badges will be available for pick up at exhibitor registration under exhibiting company's name. Work passes for installation and dismantling labor will be available at exhibitor registration.

CONFIRMATION NOTICES

A confirmation notice will be sent to company contact. It will include badge information, confirmation of Grand Reception ticket purchase, and receipt of payment, if any. Please read confirmation notice carefully to confirm its accuracy.

CORRECTIONS/ADDITIONS/CHANGES

Any and all changes in exhibitor registrations must be made in writing by **Sept. 10**. After this date, any and all changes must be made on site at exhibitor registration.

CANCELLATIONS

Cancellations must be received in writing in the ASA office by **Sept. 10**. After that date, no refunds will be awarded. Alternate registrations will be accepted in lieu of cancellation. To transfer registration to another company representative, please complete a new exhibitor registration form, write "Transfer From [name of pre-registered exhibitor]" across top of form, and submit to ASA by Sept. 10. After that date, transfers will be made on site at exhibitor registration.

SUBMISSION

E-MAIL after saving file

salbritton@americanstaffing.net

Or, FAX completed and printed registration form to

703-253-2053

Or, MAIL your completed and printed registration form with payment to

Sarah Albritton, Corporate Alliances Coordinator
American Staffing Association
277 S. Washington St., Suite 200
Alexandria, VA 22314

Forms must be received by Sept. 10, 2010.

Note: Avoid duplicate registrations and changes. Please submit form only once via e-mail *or* fax *or* mail.

Have any questions or need more information? Call ASA at 703-253-2020.

Visit
staffingworld.org
for sponsorship opportunities, hotel and travel information, and to plan your time in Las Vegas.